



**COUNTY OF APPOMATTOX**  
**Department of Building Inspections**  
**Post Office Box 787**  
**Appomattox, Virginia 24522**

**HOME OCCUPATION APPLICATION**  
**\$25.00 permit fee**

**PERMIT #:** \_\_\_\_\_

Application Date: \_\_\_\_\_

**CUSTOMER INFORMATION**

Name(s) of Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**PROPERTY INFORMATION**

☐ Occupation within Dwelling      ☐ Occupation in Accessory Building  
Tax Map #: \_\_\_\_\_ Acreage: \_\_\_\_\_

Directions to Property: Route # \_\_\_\_\_ between RT # \_\_\_\_\_ and  
RT # \_\_\_\_\_

Description of Proposed Home Occupation (attach additional sheets if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**O F F I C E U S E**  
Zoning District: \_\_\_\_\_ Magisterial District: \_\_\_\_\_

Accessory Building Setbacks: Front Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_ Side Yard \_\_\_\_\_

NOTES: \_\_\_\_\_

*Telephone: (434) 352-8183*

*Fax: (434) 352-4214*

*inspections@appomattoxco-va.com*

Zoning Permit ☐ Approved Per § \_\_\_\_\_ ☐ Disapproved Per § \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Zoning Administrator Date

**All applicants must read and agree to the follow section of the  
Appomattox County Code:**

' 170-85. Home occupations.

- H. Intent. It is recognized that home occupations provide valuable services while providing income for county residents. The regulations in this section seek to prevent conflict of the home occupation with the surrounding residential areas and to ensure that the home occupation maintain a secondary posture to the main residential use.
- I. General requirements. Home occupations, where permitted, must meet the following general requirements:
- (1) The applicant must be the owner of the property on which the home occupation is to be located or must have written approval of the owner of the property if the applicant is a tenant.
  - (2) The home occupation shall be operated only by the members of the family residing on the premises, and no article or service shall be sold or offered for sale except as may be made by members of the immediate family residing on the premises, except as provided for in Subsection C(3).
  - (3) The home occupations shall not generate excessive traffic or produce obnoxious odors, glare, noise, vibration, electrical disturbance, radio activity or other conditions detrimental to the character of the surrounding area.
  - (4) Restrictions on home occupations shall not apply to the sale of unprocessed agricultural and husbandry products.
  - (5) The home occupation shall not be in conflict with any applicable deed restrictions.
- C. Special requirements.
- (1) The home occupations within the main building shall not occupy more than twenty-five percent (25%) of the floor areas of the main building.
  - (2) The home occupation located in an accessory building to the main dwelling shall be no larger in area than one-third (a) of the size of the main dwelling, shall be located in the rear yard and shall meet the requirements in ' 170-82 herein.
  - (3) No more than two (2) persons not related to the members of the family residing on the premises may be hired, provided that a certificate of non objection is obtained from all adjacent property owners and/or tenants.
- D. Expiration. A zoning permit for home occupations shall expire under the following conditions:
- (1) Whenever the applicant ceases to occupy the premises for which the home occupation permit was issued; and no subsequent occupant of such premises shall engage in any home occupation until he shall have been issued a new permit after proper application.
  - (2) Whenever the holder or such a permit fails to exercise the same for any period of twelve (12) consecutive months.

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By signing this form, I/we do hereby swear that all of the information provided on this form is true and correct to the best of my/our knowledge and that all requirements of Section 170-85 will be met.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Telephone: (434) 352-8183**

**Fax: (434) 352-4214**

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Signature \_\_\_\_\_

Date \_\_\_\_\_